

## tips

Get ready to impress.

Employers use an interview to get to know your child. Equally, your child can use it as an opportunity to see if the employer feels like the right fit for them. Take a look at our top tips to help your child to make a good impression.



### BE EARLY

Prepare your route to the interview in advance. Plan to arrive 30 minutes before the set interview time and make sure you've built in time for any potential traffic problems. When you arrive, greet the receptionist with a smile to show that you are open and friendly.



### DOUBLE CHECK WHAT YOU ARE ASKED TO BRING

Remember to bring any important documents that the employer has requested, such as ID, certificates or a portfolio. If you haven't got a document they have requested, let them know in advance, you may be able to arrange to bring an alternative.



### GO OVER THE APPLICATION AND PREPARE SOME NOTES

Take a copy of your application with you so that you can remind yourself of what you may be asked. Also remember to take any key facts / notes from your research to help to impress the interviewer.



### CHECK THE DRESS CODE

Dress smartly to show that you are taking the interview seriously. Most people will wear a smart pair of trousers or a skirt with a shirt or blouse. If you are not sure, check with the person that has invited you to the interview.



### PREPARE SOME EXAMPLES

The interviewer is likely to ask you about your previous experience and also what you feel your strengths are. Have some relevant examples prepared from times that you have been part of a team, used your initiative and met deadlines.



### BE PASSIONATE AND ENTHUSIASTIC

Start with a firm handshake at the beginning of the interview and speak clearly. Show genuine interest in the company by sitting up straight, smiling and making good eye contact. Remember to thank them at the end and shake their hand again.



### PREPARE SOME QUESTIONS

A question to the interviewer such as, 'What have your favourite moments working here been?' would be a great choice. Or perhaps a question that shows research, for example, 'I noticed from your website ..., can you tell me a bit more about it?'